

Design Council Associate Application form – copy of all questions and responses

Please note we are only accepting applications submitted online. This document gives a list of the questions for applicants' convenience and will not be accepted if submitted with answers.

The associate expert role is aimed at those who have more generalist knowledge and is designed to deliver Design Council's day-to-day design support to clients, including services such as design review.

Associate experts will typically meet the following characteristics:

- + Availability to support Design Council's day-to-day work often at short notice. Eg. Design review often involves a maximum of two weeks' notice.
- + Expertise in professions that are seen as 'core' to built environment projects, such as architecture, community engagement, engineering, landscape architecture, planning, surveying, sustainability, transport and urban design.
- + The ability to give advice and guidance to clients and project teams in both, one-to-one and more public settings.
- + Understanding and experience of working in multidisciplinary teams and taking a holistic approach to projects.

Along with the above, associate experts will be members of a community of practice that will develop, co-create and partner on new projects, programmes and business opportunities with Design Council, as well as sharing knowledge and expertise with fellow-experts and wider society. Depending on their experience, associate experts will also be involved with Design Council's thought leadership role through participating in workshops, roundtables, panel discussions and helping with policy development.

Your details

1. Personal details:

First name

Middle name (write in n/a if irrelevant)

Last name

First line of address

Second line of address (write in n/a if irrelevant)

Town/City

County/state (n/a if irrelevant)

Postal/zip code (or equivalent)

Country

Personal email address

Mobile telephone number

Your social media handles (Twitter, Instagram, LinkedIn, Tik Tok - please write in n/a if irrelevant)

2. Your organisation - please fill in this section if you are employed by or own a company

Organisation name

Department (if relevant)

website (if relevant)

Work Email Address (if different from above)

Work Phone Number (if different from above)

3. Preferred contact details

Preferred primary contact email address

Preferred primary telephone number

4. If you have a PA, please enter their name and contact details below

PA name

PA email address

PA telephone number

5. In which region/country are you based?

East Midlands

East of England

London

North East

North West

South East

South West

West Midlands

Yorkshire and Humber

Northern Ireland

Scotland

Wales

International (please specify)

6. In which regions are you willing to work? (tick all that apply)

East Midlands

East of England

London

North East

North West

South East

South West

West Midlands

Yorkshire and Humber

Northern Ireland

Scotland

Wales

International (please specify)

7. How much time could you provisionally offer per year?

1-6 days per year

7-12 days per year

13-20 days per year

20+ days per year

Your skills and experience

8. Please provide a 200-word biography in the text box below. It should be concise and focus on showcasing your achievements.

9. **Key qualifications or experience (please give higher education qualifications and/or details of experience)**

Qualification or experience 1

Qualification or experience 2

Qualification or experience 3

10. **Professional membership(s) (if relevant)**

Membership 1

Membership 2

Membership 3

11. **How many years have you been engaged in your field of expertise?**

0-3

4-6

7-10

11-15

16-20

20+

12. **Besides the region/country in which you are based, in which other regions/countries have you lived and/ or have 5+ years experience of delivering projects within the last ten years?**

East Midlands

East of England

London

North East

North West

South East

South West

West Midlands

Yorkshire and Humber

Northern Ireland

Scotland

Wales

International (please specify)

Area(s) of practise

Please tick all that apply but note this should be primary areas of practice only. E.g. please do not tick 'equality, diversity and inclusion' unless you can give expert advice based on day-to-day experience or qualifications in this area

13. **Your primary areas of practise**

Active travel

Anthropology

Arboriculture

Architecture

Biology

Biophilia

Building services
Community/participatory engagement and stakeholder consultation
Construction
Development
Digital/tech
Ecology
Economics
Facilities management
Engineering – civil
Engineering – mechanical
Engineering – structural
Engineering – transport
Equality, diversity and inclusion, including social inclusion
Green infrastructure
Healthy city design
Law and legal procedure
Landscape architecture
Nature-based solutions
Planning
Play
Procurement
Public art
Public health
Regeneration
Sociology
Spatial planning
Surveying
Sustainability
Urban design
Other (please specify)

14. By sector (tick all that apply)

Central government
Developer/development corporation
EU
Highways authority
Housing association/RSL
International charity
Local authority
Local Government
NHS
Private practice
Regional authority
Third/voluntary sector
UN
WHO
Other (please specify)

For the AREAS OF EXPERTISE please note, expertise is defined as areas in which you have a minimum of 5 years of experience and/or must be work you are currently engaged with on a regular basis and can give expert advice to clients.

15. By project type

Airport infrastructure
Business parks
Cemeteries
Cities
Civic developments
Commercial - medium to large scale
Commercial - small to medium scale
community engagement
Community-led housing
Conservation Areas
Cultural - museums and libraries
Cultural - theatre and cinema
Cycling infrastructure
Energy infrastructure
Garden cities
Green belt
Health infrastructure
Healthy New Towns
Heritage
Highways infrastructure
High streets
Historic/heritage properties and estates
Hotels
Housing - aging population
Housing - medium to large scale
Housing - small to medium scale
Housing – student
Housing – supported
Inclusive environment
Land use planning
Masterplanning
Meanwhile use
Memorials
Movement and circulation
Neighbourhoods
Para 79
Public realm
Railways infrastructure
Retrofitting
Rivers
Schools
Social/affordable housing
Sports infrastructure

16. By subject matter (please tick all that apply)

Air pollution
Age-friendly design
AONBs
Biodiversity
Circular economy
Climate change
Climate justice
Coastal landscape
Co-design
Community safety
Conservation - please specify in the 'other' option
Contaminated land
Data
Economics
Education
Environmental impact assessment
Embodied carbon
Energy
Energy supply
Environmental planning
Epidemiology
Ergonomics
Farming
Flood alleviation
Food and growing
Future proofing
Future trends
Geography
GIS
Green belt
Green roofs
Green walls
Health sector - please specify in the 'other' option
Heritage
Highways
Horticulture
Hospital grounds
Hospitals
Industrial design
Industrial land re-use
Interior spatial design – residential
Interior spatial design – workplaces
Interior spatial design - other - please specify in the 'other' option
Law - please specify in the 'other' option
Landscape character assessment
Lighting
Local parks
Landscape and visual impact assessment
Metropolitan Open Land
National parks

Net zero/ real zero carbon
Noise pollution
Permaculture
Planting
Railways
Regeneration - please specify in the 'other' option
Schoolgrounds
Security
Smart cities
Smart data
Smart technology
Social inclusion
Sociology
Soil
SSSI/SINC
Strategic landscape planning
Street furniture
SuDS/Swales/rain gardens/flood attenuation
Trees
Viability
Water management
Waterways
Water pollution/contamination
Wayfinding
Other (please specify)

17. Research, analysis and policy

Datasets and data analytics
Design advice on development proposals (Design Review)
Development viability
Identifying trends and emerging themes
Policy review – please specify in the 'other' option
Preparing/applying national and local policy – please specify in the 'other' option
Property advice/consultancy
Research
None of the above
Other (please specify)

18. Leadership and strategy

Driving innovation
Leadership/decision making
Marketing/media
Organisational governance
Strategic thinking
None of the above

19. Project delivery

Chairing meetings
Design Competition – judging
Design Competition – running
Development

Funding
OJEU processes
Procurement
Project Management
Working in multi-disciplinary teams
None of the above

20. Engaging and empowering others

Advocacy
Chairing high profile events
Facilitating meetings and events
Mediation/brokering
Strengthening capacity and skills of clients
Training design and delivery
Working with specific groups on consultation and empowerment (such as those representing protected characteristics)
None of the above

21. Client liaison

Business development
Preparing proposals
Pitching to potential clients
Building relationships with clients
None of the above

22. Designing and preparing documents

Writing - for publication
Writing – technical
Visual Impact Assessments
Preparing sketches, drawings and diagrams
None of the above

23. Location context of expertise

City
Town
Countryside
Rural
Agricultural
Coastal

24. Tell us about two projects/activities you have been involved with, specifying the role you played in each, that are significant to you and explain why. The examples should demonstrate some (or all) of your areas of expertise listed earlier in this form. Please note this does not have to be a design role but could include expertise in areas such as mediation, diplomacy, community engagement, advocating good design, commercial viability etc. (max 400 words)

25. Design Council's priorities are to enable sustainable living, enhance health and wellbeing and increase design skills. This commits us to addressing the issues of climate change, biodiversity loss and social inequality. Using the examples of the projects mentioned in question 22, describe how they addressed one or more of these issues and/or what you think could be done differently, if anything, to address these issues more robustly today. (max 400 words)

26. Please give examples of two projects you have NOT worked on that you consider to be exemplars in your field, giving reasons why you have chosen them. You can provide links to help illustrate your point. The projects do not have to be based within the UK and can be of any size and unrelated to your areas of expertise. (max 300 words)

27. As an expert within Design Council's network, you will be a part of a community of practice, in which members will partner and collaborate on and co-create opportunities with Design Council, as well as contributing to its thought leadership role through activities such as participating in events and roundtables, helping with policy development and mentoring fellow experts. Please explain why you would like to be a member of a community of practice and how you see yourself contributing to such a community? (max 150 words)

28. As an associate, you will work closely with Design Council to support clients through giving expert advice in one-on-one settings and more public forums, such as workshops and design reviews. How do you approach giving advice to clients and project teams and what do you think are the most important attributes when doing so? Please list no more than three attributes and give reasons why you think they are important. (max 200 words)

29. Design Council aims to better represent society by increasing the diversity of its network in terms of protected characteristics, socio economic background and location. Please tell us a little bit about how considerations of equality, diversity and inclusion is embedded in your work, giving examples of projects/activities. (max 200 words)

30. The built environment professions are in a unique position to create healthier, more attractive and more distinct places, while also facilitating better interactions and better experiences for people. If you could introduce one radical change to our current approach, or established practice, to increase social, environmental and economic resilience (you can focus on one of these or more) what would it be and why? (please note, your suggestion does not have to be limited to a new approach or practice, but could equally be the reintroduction or an increased emphasis on existing approaches and practice) (max 200 words)

31. As a Design Council expert you will be working within a multidisciplinary team and/or giving advice that promotes and supports a truly holistic and multidisciplinary approach. Please explain your experience of working within a multidisciplinary team and how you think it has improved the outcome of a project/activity. (max 200 words)

32. (optional question) Please list experience you may have of giving design support advice, such as design review if relevant. Please list organisations you have worked with, the type of advice and length of experience in each field.

Experience 1

Experience 2

Experience 3

Experience 4

33. (optional question) Please give examples of any experience you may have of chairing meetings and events, specifying the type of meeting (eg panel discussions, design review, significant project meetings etc.). Please also explain your approach to chairing events and meetings, giving details of what you think are the three most important attributes of a chair and explaining your choices. (max 250 words)

34. How did you hear about the experts recruitment?

Current BEE

Design Council newsletter/website

Design Council/staff

Google

My professional body

Other search engine

Word of mouth

Other (please specify)

35. Design Council plans to establish a community of practice among its experts network, allowing experts in all roles to work, learn and share best practice with each other. Are you happy for your name and email address to be shared in a private directory with fellow members of the experts network? (please note, use of these details will be guided by a strict code of conduct that limits engagement to professional contact only.)

Yes - I would be happy for selected contact details to be shared

No - I would not want any of my details to be shared

Is there anything you would like to know, or us to clarify, about how your details would be used?

36. Pleck check this box to indicate that you are happy with the information that you are submitting, that it contains no false representations of your experience and skills, and that you consent to our processing your application. Any alterations made to your application

By checking the second box you are submitting this form to us

I confirm that I have reviewed my answers and they contain no misrepresentative information

I have no further amends that I wish to make to my application

I understand that I still need to complete an equal opportunities form (a link is provided on the following page).

I sign my full name below: